Clear Springs Park Property Owners Association

SECURITY CAMERA POLICY

1. PURPOSE

1.1. The purpose of the Clear Springs Park Property Owners Association (hereinafter referred to as "CSP POA") Security Camera Policy is to enhance the security of the community and its residents, protect common areas, deter crime, and assist in the investigation of unlawful activities while respecting the privacy rights of homeowners and guests.

2. SCOPE

2.1. This policy applies to common areas within the CSP community, including but not limited to:

- Community Entrances
- US Postal Service mailboxes
- Parks and recreational facilities
- Streets or walkways
- Other shared common spaces

2.2. This policy does not cover the use of cameras within the individual properties of homeowners, but addresses the placement and use of cameras in areas maintained and operated by the CSP POA.

3. CAMERA PLACEMENT and OPERATION

3.1. Cameras will be installed in a manner that only monitors common areas and does not infringe on the privacy of individual homes or units.

3.2. Signs will be posted at the entrances and around the common areas notifying all that the area is under surveillance.

3.3. Cameras will be positioned to avoid capturing images inside private dwellings, including windows and private backyards.

3.4. Audio recording on cameras will be disabled.

3.5. The CSP POA will conduct an annual review of camera placements to ensure compliance with privacy expectations and technological advancements.

3.6. The cameras will operate continuously, 24 hours a day, seven days a week, and recordings will be stored securely with access limited to authorized personnel only.

4. DATA STORAGE and ACCESSIBILITY

4.1. Recorded footage will be kept for a period not exceeding one year, except where footage is being used for the investigation of an incident or is part of an ongoing legal process.

4.2. Access to recorded footage will be restricted to the CSP POA Board of Directors and law enforcement authorities in the event of a crime or investigation.

4.3. Residents may request to view footage pertaining to a specific incident involving their property or person. Such requests must be in writing, specify the time and date of the incident, and be submitted to the CSP POA Board of Directors at clearspringsPOA@gmail.com .

4.4. Any reviewed or released footage will be carefully screened to protect the privacy of other residents and to ensure compliance with applicable laws.

5. RESPONSIBILITY and ENFORCEMENT

5.1. The CSP POA Board of Directors will be responsible for the implementation, operation, and enforcement of this policy.

5.2. The Board will conduct periodic maintenance checks to ensure proper functioning of cameras.

5.3. Any tampering with, obstruction, or disabling of the security cameras by residents or guests will be considered a violation of this policy and may result in penalties or other legal actions.

6. NOTIFICATIONS

6.1. A notification and copy of this policy will be made available to all residents and homeowners upon installation of the cameras and whenever the policy is subsequently revised.

7. AMENDMENTS

7.1. This policy may be amended at any time by the CSP POA Board of Directors to reflect changes in technology, law, or the necessities of the community.

8. ACCEPTANCE

8.1. By residing within the CSP community, all homeowners and their guests agree to the stipulations of this Security Camera Policy as adopted by the CSP POA Board of Directors.

ADOPTED this _12th_ day of _October_, 2026_, by the Board of Directors of the Clear Springs Park Property Owners Association.